

**Crestview Water & Sanitation District**  
Transparency Notice 2024

<b>Name of Special District</b>	Crestview Water & Sanitation District	
<b>Address and telephone number of District Manager</b>	7145 Mariposa Street, Denver, CO 80221 303-429-1881 Mitchell T. Terry District Manager	
<b>Time and designated meeting place</b>	Generally, the monthly second Wednesday at 5:30 P.M.  District office, 7145 Mariposa St., Denver, CO 80221	
<b>Posting places designated for meeting location</b>	<a href="http://www.crestviewwater.com">www.crestviewwater.com</a> 7145 Mariposa Street, Denver, CO 80221	
<b>Names of Board members</b>	Mike Doak      President Four-year term This office will be on the May 2025 ballot as a four-year term	Tom Ryszkowski      Vice-President Four-year term This office will be on the May 2025 ballot as a four-year term
<b>To contact any of the members of the Board of Directors, you may email them at <a href="mailto:manager@crestviewwater.com">manager@crestviewwater.com</a></b>	Danny Sweeney      Sec./Treas. Four-year term This office will be on the May 2027 ballot as a four-year term	Victor Sanchez Four-year term This office will be on the May 2025 ballot as a four-year term
	Kathy Laurienti Four-year term This office will be on the May 2027 ballot as a four-year term	
<b>Public Meeting for approval of Rates and Fees</b>	Wednesday, December 11, 2024 at 5:30 P.M. District office, 7145 Mariposa St., Denver, CO 80221	
<b>District mill levy</b>	3.434 mills, for levy in year 2023, 0.429 mills, Park Terrace (sewer only)	
<b>Total ad velorem tax revenue received by district during 2022</b>	\$805,178.00	
<b>Payments</b>	Payments are due on or before the 21st day from the billing date. On the 31st day, a late fee of \$15.00 will be assessed then water/sewer service will be shut off.	Once water/sewer service is dispatched for termination for delinquency, a restoration fee of \$25.00 in addition to all delinquent charges and any other charges due to the District must be paid prior to water service being restored.
<b>Methods of payment at the Crestview Water &amp; Sanitation District administration office 7145 Mariposa Street</b>	Cash, check or money order, MasterCard, Visa and Discover A \$3.75 convenience fee is required for payments of \$200 or less. Bills more than \$200 will be charged an additional \$3.75 convenience fee for each additional \$200 increment.	Drop off check or money order payments in the Payment Drop box located in front of the office.  OR Auto-withdrawal can be set up at the office or at 303-429-1881
	Crestview does not receive any revenue from the convenience fees.	

Bills paid by bank-pay and DOXO are actually paper checks written by those services and mailed through the postal service. Please be sure to allow your bank or DOXO enough time for your check to reach Crestview to avoid possible shut-off and late fees.

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<p><b>Online payments can be made by visiting Crestview's CitizenLink customer portal at <a href="http://www.crestviewwater.com">www.crestviewwater.com</a> or by calling 1-814-323-8116</b></p>	<p>On-line payments can be made using: MasterCard, Visa and Discover credit or debit cards, e-checks &amp; PayPal. Walmart pay is also available in stores. e-checks are charged a convenience fee of \$3.00 per e-check.</p>	<p>On-line payments will incur a \$3.75 convenience fee for payments of \$200 or less. Payments more than \$200 will be charged an additional \$3.75 convenience fee for each additional \$200 increment.</p>
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<p><b>E-mail billing and Auto-withdrawal</b></p>	<p>A one time credit of \$5.00 to our customers desiring to sign up for e-mail billing and auto-withdrawal combined.</p>	
<p><b>Colorado Open Records Act fees</b></p>	<p>Per Document fee: \$0.25 per page of standard documents and is subject to an additional hourly fee for extraordinary documents or voluminous searches.</p>	<p>To view the Auto-withdrawal form, go to <a href="http://www.crestviewwater.com">www.crestviewwater.com</a> OR call or come to the office to enroll</p> <p>Research and Retrieval fee: A research and retrieval fee will be charged \$33.58 per hour with no charge for the first hour.</p>
<p><b>Date of next regular election</b></p>	<p>Tuesday, May 6, 2025</p>	
<p><b>Self-nomination forms to be a candidate for district board member may be obtained beginning January 3, 2023 from:</b></p>	<p>Mitchell T. Terry District office 7145 Mariposa St., Denver, CO 80221 Monday-Friday 7:00-11:00 A.M. &amp; 12:15-4:00 P.M.</p>	
<p><b>Self-nomination forms to be a candidate for district board member should be returned to:</b></p>	<p>Mitchell T. Terry District office 7145 Mariposa St., Denver, CO 80221 Monday-Friday 7:00-11:00 A.M. &amp; 12:15-4:00 P.M.</p>	
<p><b>Completed self-nomination forms must be received by the District by:</b></p>	<p>Friday, February 28, 2025, no later than 4:00 P.M.</p>	
<p><b>Complete affidavit of Intent to be a Write-in Candidate must be received by the District by:</b></p>	<p>Monday, March 3, 2025, no later than 4:00 P.M.</p>	
<p><b>District election results will be posted on these websites</b></p>	<p>Secretary of State <a href="http://www.sos.state.co.us">www.sos.state.co.us</a></p>	<p>District website <a href="http://www.crestviewwater.com">www.crestviewwater.com</a></p>
<p><b>Applications to request permanent mail-in voter status for District elections May be obtained from:</b></p>	<p>Mitchell T. Terry District office 7145 Mariposa St., Denver, CO 80221 Monday-Friday 7:00-11:00 A.M. &amp; 12:15-4:00 P.M.</p>	
<p><b>Notice completed by:</b></p>	<p>Mitchell T. Terry Title: District Manager <a href="mailto:manager@crestviewwater.com">manager@crestviewwater.com</a></p>	<p>Notice dated: October 25, 2023 Some information herein may be subject to change.</p>
<p><b>Notice to property owners who lease to renters</b></p>	<p>Crestview will not create bills in tenants name. Duplicate email bills can be provided. Per the Colorado Revised Statutes 32-1-100(i)(j), it is the owner's responsibility to make payments for that property's water and sewer invoices. Owners should provide billing statements to their tenants.</p>	